

**Lima Historic Preservation Commission
Year End Summary 2021**

January 17, 2022

To: Supervisor Mike Falk and Lima Town Board Members
Mayor John Skiptunas and Lima Village Board Members

From: Historic Preservation Commission
Fran Gotcsik
Robin Hargrave, R.A.
Don Brown

We thank the Lima Town and Village Boards for their ongoing support of Lima's Historic Preservation Commission (HPC). We appreciate the boards' recognition of the value of Lima's historic architectural assets, and the opportunity to be of service to the community in their preservation. After a very active 2021, the HPC received almost no referrals.

The Code Enforcement Officer must review each application for a building permit and/or sign permit by consulting the map locating National Register properties and the Village's Historic Overlay District to determine whether a Historical Preservation Commission Review Application is required as stipulated in the code.

REFERRALS and REVIEWS

Process

Lima's Code Enforcement Officer delivered only one referrals to the HPC. The HPC conducted its review of each referral by Zoom, email or phone, using the *Lima, NY Façade Renovation Guidelines, 2010* and the *Lima Village Zoning Code, Article V. Downtown Business District, Design Principles and Building Standards*, as a basis for its recommendations. The HPC conducted a limited number of on-site meetings with property owners, but COVID-19 curtailed this practice. The HPC transmitted all its recommendations by email to the Code Enforcement Officer.